

Wilmington Boys and Girls Club

Sports Court and Gym Improvements Project

1444 W. Q St., Wilmington, California 90744

Pre-Bid Meeting - September 6, 2017 - 10:00 AM

AGENDA

1. Introduction
2. About The Boys and Girls Clubs of the Los Angeles Harbor
3. Project description
4. Requests for information to date
5. City of Los Angeles requirements
6. Bid submittals/opening
 1. Bids due: 4:00 pm on October 2, 2017 at Boys and Girls Clubs of the Los Angeles Harbor, 1200 S. Cabrillo Avenue, San Pedro, CA 90731
 2. Public bid opening meeting: 4:00 pm on October 2, 2017 at Boys and Girls Clubs of the Los Angeles Harbor, 1200 S. Cabrillo Avenue, San Pedro, CA 90731
7. Site walk
8. Questions

About the Boys and Girls Clubs of the Los Angeles Harbor



True to its mission since 1937, the Boys & Girls Clubs of the Los Angeles Harbor helps young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens. We achieve this through a commitment to quality programs and services in an environment that is safe, nurturing and inspiring. Presently the Club serves 1,800 youth per day at 13 sites making us the largest private daily service provider to at-risk youth in the entire L.A. Harbor/South Bay area. The Los Angeles Harbor Clubs offer programs that address not only members' needs but also their interests. Our Triple A Strategy provides high-quality programming and activities in Academics, Arts and Athletics. Our core program areas, combined with our leadership development programming and daily recreation, offer well-rounded and comprehensive after-school activity choices.

Scope of Work

1) Multipurpose Outdoor Sports Field

- Demolish existing parking lot and regrade
- Install a colored asphalt base sport court with striping
 - Approximately 6,734 sq.ft. (100.5 ft x 67 ft)
- Install rubber coated fencing around court
- Install two (2) futsal goals and four (4) basketball goals
- Install signage to direct youth
- Install stormwater unit

Scope of Work

2) Gym Improvements

- Install four (4) new wall mount fold up basketball goals and two (2) new wall mount stationary basketball goals
- Install 20 new ceiling light fixtures
- Install new ceiling tiles
- Install new gym wall pads
- Install 2 new sets of 5 row wood retractable bleachers
- Paint gym walls
- Install new ADA accessible curb ramp at sidewalk

Plans

All construction bids are to be formulated off the direct scope of the set of project plans, and the instructions in the bid package.

Project plans can be downloaded at the following website:

<http://urbandesigncenter.com/projectdocuments/wilmingtonbgc.html>

Time of Performance

- Construction will be in two phases:
 - Phase 1: Sport Court
 - Phase 2: Gym Improvements
- Approximate Work Schedule:
 - Sport Court: mid-Oct, 2017 – Dec. 1, 2017
 - Gym: Dec. 1, 2017 – Jan. 15, 2018
 - Start no later than mid December, 2017
 - The Wilmington Boys and Girls Club will be closed to youth club members from Dec. 18, 2017 – Jan. 7, 2018. Construction will continue during this period.

Time of Performance

- Work hours:
 - Sport Court (Outside): 6AM - 4PM
 - Gym Improvements (Inside):
 - Dec. 18, 2017 – Jan. 7, 2018: 6AM – 4 PM
 - All other days: 6AM - 2PM (Work must complete each day by 2 PM)
- LIQUIDATED DAMAGES: \$1000 per calendar day

City of Los Angeles Requirements

This project is supported by City of Los Angeles funds. Compliance to the following items is mandatory:

- Prevailing Wages
 - Contractors and subcontractors shall comply with City and state laws related to the payment of prevailing wages for public works projects.
 - Information concerning prevailing wages can be obtained from the Department of Public Works, Bureau of Contract Administration, (213) 847-6480.
 - Monitoring of prevailing wages compliance will be conducted by the Bureau of Contract Administration, Office of Contract Compliance.
- Providing 100% performance and 100% payment bonds
- Payment of a 10% bid bond

City of Los Angeles Requirements

The successful bidder will be required to submit the following:

- List of certifiable subcontractors.
- Insurance policies showing coverages for Contractors (and if required, subcontractors) Workmen's Compensation and General Comprehensive Liability, Professional Liability and Property Damage.

City of Los Angeles Requirements

Exhibit I: Insurance Requirements for Bidders on Construction Projects for City's Grant-funded Agencies / Insurance Requirements

Exhibit J: Contractor Responsibility Questionnaire & Pledge Of Compliance

Exhibit K: Equal Benefits Ordinance

Exhibit L: Bidder's Lists of Subcontractors

All bidders shall complete and submit Exhibit C "Bidder's List of Subcontractors" prior to the contract award. The bidder shall list therein the name and address of each subcontractor to whom the bidder proposes subcontract portions of the work in amount in excess of \$25,000.

City of Los Angeles Requirements

Exhibit M: City of Los Angeles Minority Business Enterprise(MBE), Women Business Enterprise(WBE), and Other Business Enterprise(OBE) Subcontractor Outreach Program. **Exhibit N:** Certification Regarding Compliance with the Americans with Disabilities Act

Exhibit O: Stormwater Pollution Control Measures for Construction Activities

Exhibit P: Living Wage Ordinance and Service Contractor Worker Retention Ordinance

Exhibit Q: Certification of Compliance with Child Support Obligations

City of Los Angeles Requirements

Exhibit R: Nondiscrimination, Equal Employment Practices, and Affirmative Action Program

Exhibit S: Compliance with Slavery Disclosure Ordinance

Exhibit T: Anticipated Employment Utilization Report

Construction Contract

The Boys and Girls Clubs of the Los Angeles Harbor intends to enter into an American Institute of Architects Agreement A101 between the Owner and General Contractor.

Bidder Information and Assistance

Requests for clarification of conflicts and omissions from the contract documents shall be addressed in writing to:

Griffin Wright: bgcw@urbandesigncenter.com

Deadline for receipt of written questions is **September 25, 2017.**

RFIs to Date

Is there an engineer's estimate available?

An engineer's estimate prepared by an engineer/estimator is not available. However a rough estimate of the project construction cost is \$320,000.00.

Bidder's Submittals

Must be properly completed and submitted to Mike Lansing, Boys and Girls Clubs of the Los Angeles Harbor not later than **4:00 PM on October 2, 2017** at the following address:

Mike Lansing
Boys and Girls Clubs of the Los Angeles Harbor
1200 S. Cabrillo Avenue
San Pedro, CA 90731

All bids will be opened publicly at Boys and Girls Clubs of the Los Angeles Harbor, 1200 S. Cabrillo Avenue, San Pedro, CA 90731 at **4:00 pm on October 2, 2017**.